

REPAIRS REQUEST FORM



Please complete form and include it with your your jewelry:

Ship your package and form to the following address:

Winfield's
10400 W. Overland Road #299
Boise, Idaho 83709

DATE: _____

Name: _____ Value to insure upon return: \$ _____

Daytime Phone: _____ Email address: _____

Address to return piece to: _____

Method of return shipment: (Check one) Shipping & insurance costs are paid by client.

- Postal insured Fed Ex insured next day Fed Ex insured 2nd day

Instructions for Repair: (please be very specific)

Having sparkling clean jewelry is a joy. It is always our pleasure to in house clean and steam dry your jewelry free of charge at any time. However, stones that are loose can occasionally come out during the cleaning process. If we are cleaning your jewelry (Basic or Ultra Buff below) and a stone comes out, there is a charge to reinstall the stone(s). May we suggest some preventive maintenance to insure that the stones stay in your piece while we clean as well as while you wear it out and about. Please select the method of cleaning you would like us to use.

1. **Basic**- tarnish removal only - no scratch removal- free
2. **Ultra buff** - ultrasonic soak & buff minor scratches - no deep scratch removal or stone checks – stone resets &/or prong repair additional if stones fall out - \$14
3. **Refurbish back to factory specs** - hand check & tighten all stones, ultrasonically clean, steam out dirt & spot, free dry, free reset on any stone that comes out during cleaning, re-round ring, remove minor & deep scratches, polish to a showroom shine with high speed buff. May include guarantee against loss and free stone replacement for one year. Price based on metal and total number of stones.

Rhodium plate white gold - \$35 Yes, please No, thank you

Your piece will be inspected and photographed upon arrival. You will receive an email invoice outlining your request plus any recommendations we feel are needed. Authorization to go ahead with the work in the form of payment in full must be received prior to any work being done.